



Pre-Built Permit Application



Location/Site Address _____

City _____

State _____

Zip _____

Property Owners (Current)

Name _____

Address _____

City/State/Zip _____

Email _____

Phone _____

Contractor/Builder

Name _____

Address _____

City/State/Zip _____

Email _____

Phone _____

Improvement Type

- Prebuilt Carport Prebuilt General
 Prebuilt Shed Steel Structure/Carport

Foundation Type

- Existing
 Slab

Square Footage

Length x Width = _____

Department Use Only

Permit Number _____

Permit Fee _____

Receipt # _____

Check # _____

Date _____ Issued By: _____

Section _____ Township _____ Range _____

Zoning Type _____

Floodplain? Yes No

Parcel ID _____

Affidavit:

The applicant must sign the building permit application in the Affidavit area. A building permit will not be issued unless signed.

I hereby swear or affirm, under penalties of perjury, that the foregoing information is complete, true, and correct to the best of my knowledge.

Signature of Applicant

Printed Name of Applicant

Date

Note:

- A prebuilt structure **cannot** be used/converted into a living space.
- A prebuilt structure **cannot** attach plumbing, including toilets, tubs, showers, sinks, etc.
- A permit is **not** necessary for structures under 200 square feet, including:
 - small utility sheds
 - prebuilt poultry barns
 - detached carports
 - etc.
- This structure **must** have a final inspection to close out the permit.